

Waterleaf Homeowners Association

Meeting Minutes

August 7, 2014

I. Call to order

Mitch Chin called to order the regular meeting of the Waterleaf Homeowners Association at 6:09PM on Thursday7, 2014 at the waterleaf pool building.

II. Roll call

Shelby Redburn, association manager conducted a roll call. The following persons were present: Marion Burgess, Mitch Chin, and Jennie Muniz. A quorum was established.

III. Approval of minutes from last meeting

Shelby Redburn, association manager read the minutes from the last meeting. The minutes were approved as read.

IV. Managers report

- a) Mitch Chin voted to keep LMFunding, Jennie moved to send homeowners to LMFunding after 2 year past due. Marion seconded.
- b) Marion Burgess motioned to hire Community Advisors for a reserve study. Mitch Chin seconded. The motion passed.
- c) Jennie Muniz motioned to approve the homeowner payment plan presented by the manager. Marion Burgess seconded. The motion passed.

V. Unfinished Business

- a) Vent fans, kiddie water feature matt, handrail anchors - bids were approved.

VI. Adjournment

Mitch Chin adjourned the meeting at 8:34PM.

Minutes submitted by: Shelby Redburn

Minutes approved by: [Name]