
Waterleaf HOA

12234 Waterleaf Boulevard
Jacksonville, FL. 32225

ANNUAL MEETING MINUTES

Date: Thursday, November 16, 2017

Time: 6:00 pm

Location: Waterleaf Elementary School

Directors Present:

President- Michael Lee
Vice President – Senh Kelly
Treasurer – Ruth Johnson
Secretary- Justine Wadyko

Others Present:

Property Manager – Elle Newbold-Semenov
District Manager – Daniel Cobreiro

Annual Membership Meeting Minutes

I. Call to Order and Establish Quorum

Meeting was called to order at 6:14 p.m. and Quorum was not established.

II. Proof of Notice

Notice was mailed 14 days prior to meeting date. See attached affidavit.

III. Election of Board Members.

- a. **5 nominees for 5 positions. 4 incumbent, 1 new.**
- b. **Organization- remains the same. Michael Lee- President. Sehn Kelley- Vice President. Ruth Johnson- Treasurer. Justine Wadyko- Secretary. Susan Peters will hold Director position.**

Adjournment:

Motion to adjourn the Meeting: by Mike Lee, President

Motion Seconded: Ruth Johnson, Treasurer

All in favor: Motion passes.

Meeting adjourned at 6:18 p.m.

Minutes Drafted by:
Elle Newbold-Semenov, L-CAM
Property Manager
Respectfully submitted to the Board of Directors