



## Waterleaf Homeowners' Association, Inc.

### AMENITY CENTER RULES & RESERVATION AGREEMENT

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Estimated in Attendance: \_\_\_\_\_ Intended Use: \_\_\_\_\_

Date intended: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

*MAXIMUM NUMBER OF GUESTS: 30*

*MAXIMUM LENGTH: 3 HOURS TOTAL, which includes 30 minutes for set-up and 30 minutes for clean-up.*

**Fees: Non-Refundable Fee To Reserve The Date : \$50**

**Refundable Deposit: \$150 due 48 hours prior to Amenity Center rental date**

\*Email this form to [manager@waterleafhoa.com](mailto:manager@waterleafhoa.com) or return to the office Monday - Thursday 8 a.m. – 1 p.m. or Friday 12 p.m. – 5 p.m.

**I understand that in order to receive the full refund of the deposit, I must do the following:**

- Remove and properly dispose of all decoration and any materials used to affix them (tape, string, etc.).
- Properly bag all garbage and debris, and place in dumpster.
- Wipe down chairs and tables used for this event, as well as kitchen counters and sink.
- Ensure all furniture is returned to its original position.

**I have read, understand and agree to abide by all the Association policies regarding the use of the facility including:**

- No smoking or alcoholic beverages is permitted anywhere on the Amenity Center premises or surrounding areas.
- Up to 50% of main covered area and up to 50% of Amenity Center furniture may be used for the event by residents and their guests.
- The volume of live or recorded music must not violate applicable Duval County noise ordinances.
- Glass is not permitted in the facility. This includes, but not limited to, dinnerware and bottles.
- You are responsible for the behavior of your guests and for ensuring that they abide by the Pool Rules and Regulations.
- You are responsible for ensuring your guests understand they are “swimming at their own risk.”
- In accordance with Duval County Pool Permit, night swimming is not allowed.
- You are responsible for any damage caused to the pool furniture and pool facility.
- Parties may be scheduled only during normal pool hours (winter and summer hours vary).
- No GRILLING or OPEN FLAME is allowed.

**I agree to indemnify and hold harmless the Waterleaf Homeowners' Association and their agents, supervisors, officers, directors, employees and staff from any liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or nature arising out of, or in connection with, the use of the Waterleaf Homeowners' Association Amenity Center.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Non-Refundable \$50 Fee: Check# \_\_\_\_\_

Refundable \$150 deposit: Check# \_\_\_\_\_

Amenity Access Card#: \_\_\_\_\_