

Waterleaf Homeowners' Association, Inc.

12234 Waterleaf Boulevard, Jacksonville FL 32225

Phone: 904-642-7547

www.waterleafhoa.com

Access Card Request

Please Print All Information

NAME: (Resident/Tenant) _____

NAME: (Homeowner/Landlord) _____

PROPERTY ADDRESS _____

CELL PHONE: _____

EMAIL ADDRESS: _____

SIGNATURE: _____

DATE: _____

Return this form:

- Directly to the Management Office:
Monday – Wednesday 1 pm-5 pm or Thursday - Friday 9 am-1 pm
- By email: manager@waterleafhoa.com
- By mail: 12234 Waterleaf Boulevard, Jacksonville, FL 32225

Access cards are \$25 per set for new or replacement cards

Please make checks payable to Waterleaf HOA

Previously issued cards WILL BE deactivated. ONLY 2 active cards are allowed per household.

FOR INTERNAL USE ONLY:

Number of Card #1: _____

Number of Card #2: _____

Activation Date: _____

Payment Received: ☐ Check ☐ Money Order ☐ Credit Card

Please allow 2 business days for the return of your cards